

Bay Park Civic Association Beach House and Civic Center Rental Agreement

This contract dated the _____ day of _____, 2025 between _____ and the BPCA located at 6/7 East Cooke Street agrees to the following:

1. A fee of \$200 for the beach house and \$250.00 for the civic center and a \$200 security payment to rent for five hours, ending promptly at 9:00 P.M. Both building and property to be vacated and the gate locked. This rental is for the day of the party only. Code _____
2. A \$50.00 deposit to be paid by check at the time of scheduling of the party and your membership dues has to be up to date.
3. The balance is due when the keys are collected and the contract is signed.
4. The \$200 security deposit will be destroyed once the property is checked for damages and there have been no infractions of the rules.
5. A \$50.00 fee will be charged if you cancel within one month before the party date.
6. There will be no more than 40 people in attendance at the beach house and 55 people at the civic center. These numbers will be strictly enforced!!
7. A clean up fee is included in the rental, which includes the inside of the building only. Please be sure the grounds are left spotless, broom swept and raked clean. Place all garbage in the cans with liners. No food or garbage is to be left in the building. Pails are to go back by the garbage corral.

8. Please take home all personal belongings after the party. Anything left behind will be discarded.

9. You must be a member **in good standing for six months** prior to your rental. The rental is for the member only and must be present at the party the entire time.

10. BBQ grills are permitted on the black top only. The use of the BPCA grill or supplies are not permitted.

11. No tape on the walls or nails in the deck. Please use Fun Tak only.

12. The use of inflatables are forbidden unless the BPCA is specifically named on the certificate of insurance from the rental company.

13. No bonfires on the beach and the use of fireworks is strictly forbidden.

14. The driveway of the civic center is private, please do not park in it or block it. No double-parked cars on Cooke Street. All cars must be in a legal parking space.

Beach house rental/Civic center rental (Circle one)

Party time:

I am in agreement and will follow all rules outlined in this agreement or risk losing my security deposit and the loss of further rental privileges for as long as the Board sees fit:

_____, Renter _____, BPCA

Security Deposit _____ \$50.00 deposit _____

Balance Due _____